



JAMES COOK BOYS TECHNOLOGY HIGH SCHOOL

Parents and Citizens Annual General Meeting

DATE: Tuesday 15 February 2022
VENUE: JCBTHS Library
MEETING OPEN: 6.15 pm
MEETING CLOSE: 7.54 pm
CHAIR: Irene Omeros
MINUTES: Irene Omeros

PRESENT: Mark Marciniak (Principal), Jim Mallios (Deputy Principal), Peter Omeros, Irene Omeros, Iwona Udigme, Kelly Stone, Rima Shakya, Rajendra Shakya, Arthie Roopnarain, Divina Detablan, Ammar Elnour, Michael Harms, Emiko Harms, Noriko Suzuki, Eduardo Henriquez, Belinda Hocking, Helen Metsamaegi, Teresa Ryan-Teager, Socget, Kylie Pamikat, Dharma Maharjan, Tracy Everson, Helen Gray, Amani Elnasri, Jimena Mary Jordan (telephone attendance during elections from 6.30 pm to 6.35 pm)

APOLOGIES: Diane Mouhanna, Mary Jordan (partial remote attendance)

WELCOME TO 2022 ANNUAL GENERAL MEETING

INTRODUCTION OF CURRENT OFFICE BEARERS: Irene Omeros, Peter Omeros and Kelly Stone

PREVIOUS MINUTES accepted by Irene Omeros, seconded by Mark Marciniak and Helen Gray

TREASURER'S REPORT:

- Audited Financial Statements prepared by Costas Petrides, Chartered Accountant, for the year ended 31 December 2021 presented. Reviewed by Helen Gray, Helen Metsamaegi and Kelly Stone and accepted. Financial Statements approved and accepted by members and signed off by office bearers, Irene Omeros (President) and Peter Omeros (Treasurer). The Financial Statements are to be returned to the Auditor for signing by him.
- The Auditor's fees were \$350.00 as previously approved.
- Return & Earn donations of \$45.60 were deposited by Tomra on 20 January 2022.
- Current bank balance is \$7,654.83.
- An invoice has been raised for the P&C Contributions for Term 4 2021 in the amount of \$220.00. Payment to be received soon.

SECRETARY'S REPORT: Nil

PRESIDENT'S REPORT:

- Welcome to all attendees this evening.
- I would especially like to welcome all Year 7 parents and hope that their son's journey at James Cook Boys Technology High School is happy and fulfilling.
- I also hope to see you at future P&C meetings.
- If anyone has any queries please do not hesitate to contact the P&C. Our email address is on the School's P&C website page.

- Our Return & Earn listing on the Spotlight Rockdale machine for the period 25 October to 19 December 2021 has yielded donations in the amount of \$45.60. Thank you to all who donated to our fundraising cause. Our listing is ongoing until 3 April 2022 and your continued support is highly valued.
- With the support of the committee and P&C members, I am confident we can continue to achieve successful projects and fundraising in 2022. I look forward to working with you all.

ELECTION OF OFFICE BEARERS:

- All positions declared vacant.
- The P&C's By-Laws provide for a maximum term of 4 years in the same role. Kelly Stone has been elected as Secretary for a maximum 4 year term.
- Kelly Stone announced her resignation as Secretary and is not offering herself for nomination for any of the remaining positions.
- Nominations received and office bearers elected:

President: Irene Omeros – nominated for re-election and seconded – accepted.

Vice President: Tracy Everson – nominated for election and seconded – accepted.

Treasurer: Peter Omeros – nominated for re-election and seconded – accepted.

Secretary: Mary Jordan – nominated for election and seconded – accepted.

- Congratulations to the new executive committee for 2022.

MEMBERS AND COLLECTION OF MEMBERSHIP FEES:

Members' names and contact details recorded in the 2022 Members Register and each member paid a membership fee of \$1.00. Receipts issued.

APPOINTMENT OF AUDITOR:

RESOLVED to re-engage the existing auditor, Costas Petrides, for the auditing of the accounts for the year ending 31 December 2022. Quote to be obtained. Last year's fee \$350.00.

BANK AUTHORITIES & SIGNATORIES:

RESOLVED to make the following changes in respect of the Westpac Banking Corporation Main Operating Account BSB 032-158 Account No. 297 779:

- Remove Kelly Stone as a Signatory
- Appoint Tracy Everson (Vice President) as a Signatory
- Appoint Mary Jordan (Secretary) as a Signatory
- Peter Omeros (Treasurer) to remain as a Signatory
- Irene Omeros (President) to remain as Administrator and as a Signatory

NOTIFICATION OF CHANGES OF COMMITTEE AND LODGEMENT OF AUDITED ACCOUNTS:

- All new and existing committee members / office bearers to attend Westpac Bank to update the account signatories.
- NSW P&C Federation records to be updated for new committee members and the 2021 audited accounts to be lodged.
- ACNC records to be updated to reflect the new responsible persons of the charity and accounts to be filed.

CONCLUSION of Annual General Meeting.

GENERAL MEETING

GUEST SPEAKER: Nil

PRINCIPAL'S REPORT:

Stage 2 rollout of RATs

- Were provided to students last week.
- If any family requires additional RATs due to family members testing positive, please contact the school. To date we have only had a very small number of students test positive since school resumed this year. When a positive case is confirmed, an email will be sent to the parents and carers who have a student in that cohort or year group explaining what is required. The school's office has been advised how to answer any questions and record information provided by parents and carers of positive cases or household close contacts.
- We have not been provided with information if additional RATs will be provided to schools after this batch.

Welcome Year 7

- Our new Year 7 students have started their high school experience in a very positive manner. So far, they have received their new laptops, participated in our transition program workshops, had their school photos and have undergone assessment testing in literacy and numeracy.
- Additional activities for the rest of the term will include:
 - Friday 4th March – Swimming carnival
 - Wednesday 9th to Friday 11th March – School camp
 - Thursday 17th March – Meet the teacher BBQ
 - Friday 25th March – Athletics carnival

Extra-Curricular/after school activities

- JCBTHS homework club will commence in the next few weeks. Homework club will run on Mondays between 3 and 4pm in the school library. Students from all year groups are encouraged to attend to complete any outstanding work or to get assistance to work on their assignments. Further information will be provided to families and a returned permission note will be required. In addition to homework club, we will be recommencing our very popular STEM Club. This will run every Tuesday afternoon between 3 and 4pm. Students will have an opportunity to develop their knowledge and skills using Lego Robotics, Minecraft, Virtual Reality equipment, Drones, and other forms of technology. Notes will also be provided to students and written permission will be required from parents.

Grant applications

- Congratulations to Mr Van Ruth our music teacher for his successful application on behalf of the school for the Minister's Arts Recovery Grants. This money will contribute to purchasing additional instruments and resources for students. We are anticipating that in Term 2 we will be able to launch our Band Club.

School carpark

- The carpark is nearing completion. There is still some work to occur for the exit driveway, pedestrian entry and ramp from the Princes Highway, additional fencing and security gates.
- Just a reminder to parents/carers the school carpark is not accessible for student drop off and pick up unless there are extraordinary circumstances. Designated drop off and pickup is at Hogben Steet Kogarah where students can access the school via the walk bridge. Alternatively, parents/carers can use Lachal Avenue behind the school. Please do not use the driveway on the Princes Highway to drop your son off. This is a very dangerous practice that

places the student and driver at risk of serious injury. If you are required to attend the school after 9:10am you may use the designated visitor parking area.

Tennis courts

- Almost completed.

Boys Toilets

- On hold until there is no sign of termite activity.

Canteen roof

- Postponed until next holidays.

STEM garden

- Is well underway and thank you to Peter Omeros with all his effort and passion to create such a fantastic learning space for our students.

Oval lighting project

- We received information that we are not required to apply for a development application. This will save a lot of time and money. In part of the process is to obtain new quotes and put the job out for tender.

Future project

- Redevelopment of the STEM building.

What's happening in Term 1

- Year 9 camp Wednesday 23rd to Friday 25th February
- Swimming carnival Friday 4th March
- Year 6 Open Evening Tuesday 8th March
- Year 7 camp Wednesday 9th to Friday 11th March
- Year 7 meet the teacher BBQ Thursday 17th March
- Athletics carnival Friday 25th March

DEPUTY PRINCIPAL'S REPORT:

- Email is the main form of communication with parents.
- Assessment information for Year 11 students, followed by other year groups.
- Year 7 students have been lining up daily and have been shown around the school and focusing on wellbeing. This week the students have been getting around independently.
- Merits system for positive behaviour. Students can track the number of merits in the Sentral system. Students go on a Rewards excursion at the end of the semester.
- Progressive Achievement Testing ("PAT") literacy / reading and maths done 2 weeks ago and students have been placed into class groups.
- Year 7 classes are not streamed.
- Student data reviewed and adjustment of classes to be made at the end of the term.
- NAPLAN practice runs in Week 3 of Term 2 in the lead up to NAPLAN. Online testing.
- Computer lab – larger 20 inch screen particularly for reading.
- Covid ILSP funding up until lockdown was for 14 weeks. Hoping to obtain additional ILSP funding to get additional teachers for learning assistance.
- Focusing on Year 9 students as they did not have a Year 7 NAPLAN. Catch up assessment to lift up and bridge the gap for students.
- Year 8 students will be focused on later in the year in particular for reading and writing in preparation for NAPLAN next year.
- Specific numeracy support. Hoping to get more staff to support students.
- Open evening coming up.
- Transition programs - visiting Year 6 classes.

- Term 2 and Term 3 – Lego and Robotics – Year 5 Stage 3 students both boys and girls invited to attend the school and a BBQ is held. Eases anxiety for primary school students in the transition to high school.
- Students' learning mostly on Google Classroom combined with other programs – Athletics, Stile for science, Google Drive, reading in the Cloud - electronic text book.
- Student Services Office - borrow a laptop or have a laptop serviced. Loan laptop given.
- SRC (Student Representative Council) to be elected at the end of the term for Term 2.

BUSINESS ARISING FROM PREVIOUS MINUTES:

- Confirmed that Certificates of Appreciation by both the School and the P&C were delivered to supporting businesses and donors just before Christmas. Certificates were handed out to Bunnings Rockdale, Coles at Brighton-le-Sands, Butcher Boys and Danny's Hot Bread.

CORRESPONDENCE: Nil

GENERAL / NEW BUSINESS ARISING:

- Payment of the Auditor's Tax Invoice for fees in the amount of \$350.00 for the preparation of the accounts for the year ended 31 December 2021 to be made.
- The Year 12 2021 Presentation Day Prizes to take place in Week 9 of Term 1. The students will be presented with vouchers. The P&C agrees to donate the vouchers.
- The Community Grants Acquittal Report for the water bottle refill stations and recycling project is due on or before 30 June 2022. The community users have not had the benefit of trialing the water refill stations due to previous restrictions. Three of the four community users have returned, the Church of God has not yet returned. Acquittal Report will be withheld short term to obtain some further feedback of the use of the water refill stations. A draft of the Acquittal Report was given by the President to Helen Gray to review.
- The President is to contact the Department of Communities and Justice to ascertain the requirements for amendment of the Community Building Partnership Program application for the school's field lighting project to reflect that a Development Consent is not required for the project.
- The Community Building Partnership EFT Banking Details form for the school's field lighting project is to be lodged by 31 March 2022. The President and Treasurer will sign the form and lodge it before the due date. The Funding Deed for the Grant will follow.
- Discussed that the P&C Association is considering applying for a Ramsgate RSL School Care Project Grant. The school is within the required 5 kms.
- The P&C is proposing to make a donation of equipment for the school quadrangle and/or STEM garden. Discussed different options of donating pots to grow herbs in the STEM garden and new bike racks for the students. Good quality bike racks can be costly / a large project. A donation of \$1,000 to purchase about 7 to 8 pots and soil may be the preferred option.
- The intake for Year 7 2022 is 90 students. Total student population is approximately 420.
- Interschool sport is starting up in Term 2.
- The outdoor learning area will be extended by the construction of a pergola which will seat approximately 20 to 24 students.

NEXT MEETINGS FOR THE 2022 YEAR SCHEDULED AS FOLLOWS:

- Tuesday 24 May 2022
- Tuesday 9 August 2022
- Tuesday 18 October 2022
- Tuesday 22 November 2022