



# JAMES COOK BOYS TECHNOLOGY HIGH SCHOOL

## Parents and Citizens Meeting

**DATE:** Tuesday 24 May 2022

**VENUE:** JCBTHS Library

**MEETING OPEN:** 6.00 pm

**MEETING CLOSE:** 8.30 pm

**CHAIR:** Irene Omeros

**MINUTES:** Mary Jordan

**PRESENT:** Mark Marciniak (Principal), Natalie Gilchrist (M6 Representative), Rachel Lett (M6 Representative), Jason Bulfon, Irene Omeros (President), Peter Omeros (Treasurer), Tracy Everson (Vice President), Mary Jordan (Secretary), Helen Gray, Diane Mouhanna

**APOLOGIES:** Kelly Stone, Teresa Ryan-Teager, Kylie Pamikat, Belinda Hocking

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**PREVIOUS MINUTES** accepted by Irene Omeros, seconded by Peter Omeros

**GUEST SPEAKER: Natalie Gilchrist – M6 Representative**

- Powerpoint presentation of the M6 Stage 1 project including information on all traffic changes to be made during construction and post construction and a vision of the completed project.
- M6 works to go past the School's driveway. The School was not aware and had previously been informed that the M6 works would only be up to the driveway.
- M6 wishes to acquire a strip of land outside the School and survey reports are awaited to determine the ownership of that land.
- The works along Princes Highway, outside the School are to be carried out in the third-quarter of 2022.
- The M6 Stage 1 works to be completed in 2023.
- Updates and further information can be found on the M6 Stage 1 website at [www.caportal.com.au/rms/m6](http://www.caportal.com.au/rms/m6)
- Queries are to be referred to Rachel Lett, Stakeholder & Community Engagement Senior Advisor at M6, Tel: 1800 789 297, E: [info@M6Stage1.com.au](mailto:info@M6Stage1.com.au)

**GUEST SPEAKER: Jason Bulfon, NSW Teachers School Elected Representative**

- Powerpoint presentation on the "More Than Thanks" Campaign to secure better pay and resources. See attached letter from New South Wales Teachers Federation dated 27 April 2022 and "Gallop Inquiry" Fact Sheet: Salaries.
- There is a shortage of teachers.
- Employing more permanent teachers will assist in teachers having some extra planning time and being able to better support students' needs.
- Parents can assist by providing letters of support to the local MPs, Steve Kamper and Chris Minns.

**PRINCIPAL'S REPORT:****Semester 2 Reports and Parent Teacher Evening**

- Last Tuesday we held our Year 12 parent and teacher evening. Parent Teacher evenings are a very important process of assisting students and their parents to understand the learning progress they are making in their subjects. The evening also provided the opportunity for parents to meet their son's classroom teacher face to face to forge the important learning relationship between school and home.
- In the last week of this term (the week starting the 27<sup>th</sup> of June) Year 7 to 11 parent teacher evening is scheduled.
- This year we will be holding two parent teacher evening that will consist of Year 7 and 9 on Tuesday 28<sup>th</sup> of June between 3:30 and 6:30pm and Years 8, 10 and 11 on Thursday the 30<sup>th</sup> of June between 3:00 and 6:00pm. We have scheduled two report evenings in the week to ensure that there are more time slots available for parents to speak with their classroom teachers.
- Semester 1 academic reports will be emailed to parents prior to the evening along with a link to a booking sheet to schedule an interview with your son's teachers. A hard copy of your son's report will also be available for collection on the evening.
- We look forward to seeing you at the parent and teacher evening. In the interim if you would like further information regarding your sons learning or wellbeing, please contact the school office and request to speak with your son's Year Advisor.

**Property Update**

- Presented the first draft drawings of the STEM building. Preference from the school executive was for plan number 1, where the food tech lab/kitchen was positioned facing the lower end of the current school carpark across from the TAS building. Modifications of the draft plans will need to be resubmitted. Completion of the build is anticipated for term 1 2023.

**Lighting Project**

- We had a prestart meeting for the oval lighting project with the successful tenderer, Leading Electrical. They are ready to start the excavation work for the foundation cages and the excavation for the conduit. Weather is the only constraint now as they require the use of some heavy vehicles and are cautious of damaging the field. Once the weather improves work will be scheduled to commence.

**Current Panels**

- HT English position has been readvertised. The position closes on Wednesday 25<sup>th</sup>. The panel will convene next week.
- HSIE teaching position – Legal, Business studies is currently being advertised and will close next Wednesday. Mr Mallios is running that panel.
- Classroom teacher English vacancy. Unfortunately, the recently appointed teacher Mr Orman has ceased his employment with the school and the department. This position is currently with staffing, and we are waiting on their advice how the position will be filled.

**DEPUTY PRINCIPAL'S REPORT:** Absent

**TREASURER'S REPORT:**

Following the AGM:

- Funds received in:
  - P&C Contributions for Term 4 2021 and Term 1 2022, totaling \$1,545.00
  - Return & Earn donations totaling \$162.60

- Payments made:
  - Auditor's fees \$350.00
  - Donation for the STEM Garden \$999.41
  - Donation for Year 12 2021 Graduation Prizes \$1,228.22
- The current bank balance is \$6,807.80

**SECRETARY'S REPORT:** Nil

**VICE PRESIDENT'S REPORT:** Nil

**PRESIDENT'S REPORT:**

- Thank you to Tracy Everson for her donation of planter boxes and to Mary Jordan for her donation of pavers. These items have been used in the School's STEM garden.
- I have approached Bunnings for a donation of soil for the STEM garden to assist the students in planting their winter crop.
- Thank you to all who have supported our Return & Earn fundraising initiative. Funds raised from the commencement of this project in October 2021 to date total \$253.50. A breakdown of the sources of fundraising are:

➤ Return & Earn barcode	\$55.40
➤ Screen listing on the Spotlight Rockdale machine from 25 October 2021 to 3 April 2022	\$145.20
➤ Fundraising campaign on the Return & Earn app which has only commenced this month	\$4.60
➤ Container refunds of 2 Return & Earn bins from the School collected in March 2022	\$48.30

Based on the fundraising achieved in 6 months, approximately \$500 can be raised through Return & Earn per annum, with the potential of a higher amount if students regularly fill the Return & Earn bins and if there is further interest by other parents and/or community members to donate to the P&C's fundraising campaign.

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

- Auditor's invoice for 2021 accounts paid.
- The P&C bank account signatories have been updated following the AGM.
- P&C Federation and ACNC records have been updated to reflect current committee members.
- Audited 2021 accounts have been submitted to P&C Federation.
- ACNC reporting requirements are due by 30 June 2022. President to complete.
- EFT Banking Details Form for Community Building Partnership Grant for School's sports field lighting project was submitted on 26 March 2022.
- Funding Deed for Community Building Partnership Grant for School's sports field lighting project was submitted on 27 April 2022. Awaiting the return of a signed Funding Deed from the Department of Communities & Justice.
- Acquittal Report for the Bayside Council Community Grant for the water bottle refill and recycling project was submitted on 30 April 2022.
- P&C Donation for the Year 12 2021 Graduation Prizes in the amount of \$1,228.22 has been paid to the School. Gift vouchers and books were awarded to the Year 12 students.
- P&C Donation of pots and soil for the School's STEM garden in the amount of \$999.41 have been implemented in the STEM garden.
- The President applied for and opened a Bunnings Powerpass Account (Trade Account) on behalf of the P&C to enable the purchase of the pots and soil being donated by the P&C for the STEM garden. The P&C intends to retain the Powerpass Account for future use. Cardholders can be added to and removed from the account.

**CORRESPONDENCE:** Nil**GENERAL / NEW BUSINESS:**

- Auditor's engagement letter for 2022 and 2023 years has been received quoting \$429 per annum. The fee for the 2020 and 2021 years was \$350 per annum. The increase is due to extra work involved in the first 2 years. The committee and P&C members approved the new fee. The President will sign and return the engagement letter to the Auditor.
- Public acknowledgement of Bayside Council's contribution to water bottle refill project was discussed. The Principal advised that the Council's Grant was mentioned in the School's newsletter. The Principal is happy for the Council to visit the School and take a photo with the water bottle refill stations. The President will contact Bayside Council to arrange.
- The P&C offered to assist the School by donating the gap for the bike racks project, following the School being successful in obtaining a \$3,000 Ramsgate RSL School Care Project Grant.
- The School will lodge a Transurban Community Grant Application in the amount of \$10,000 for the construction of a pergola in the STEM Garden. A quote has been obtained at \$32,000. The P&C is to provide a letter of support. The P&C confirmed that it can donate up to \$5,000 towards this project, should the School be successful in obtaining a grant.
- The P&C is considering applying for a Budget Direct Grant / Sponsorship in the amount of \$5,000. If successful, the funds could be applied towards the STEM garden pergola project.
- The P&C will hold a Bunnings fundraising BBQ on Saturday 10 September 2022 at Rockdale.

**NEXT MEETING SCHEDULED:** Tuesday 9 August 2022