



JAMES COOK BOYS TECHNOLOGY HIGH SCHOOL

Parents and Citizens Meeting To Discuss Fundraising Events

DATE:	Wednesday 17 March 2021
Venue:	JCBTHS Administration Building, Common Room
MEETING OPEN:	6.00 pm
MEETING CLOSE:	7.30 pm
CHAIR:	Irene Omeros (President)
MINUTES:	Kelly Stone (Secretary)
PRESENT:	Mark Marciniak (Principal), Irene Omeros (President), Peter Omeros (Treasurer), Helen Gray, Tracy Everson, Mary Jordan, Kelly Stone (Secretary), Diane Mouhanna
APOLOGIES:	Vicky Roussos, Belinda Hocking

PREVIOUS MINUTES accepted by Peter Omeros, seconded by Kelly Stone

BUSINESS ARISING FROM PREVIOUS MINUTES:

- A Community Grant Application was lodged with Bayside Council on 5 March 2021 for 2 water fountains / bottle refill stations 900 mm high at a cost of \$2,905 each in combination with 3 bottle recycling collection bins.
- Installation for the water bottle refill stations is an additional cost and has been quoted by CIVIQ as \$1,500 + GST for one station and \$1,350 for the second station.
- The installation costs were omitted from the Community Grant Application to allow the flexibility for an alternate plumber to carry out the installations should the Grant be successful.
- The proposed date for determination of the Grant Application is unknown at this stage.
- The proposed location of the bottle refill stations is:
 - one outside the Tasman building
 - the other in the Science & Mathematics quadrangleBoth locations are adjacent or in close proximity to existing plumbing.

PRESIDENT'S REPORT:

- Following the AGM the President has updated the NSW P&C Federation website with the details of the current committee members and uploaded the Audited Financial Statements for the year ending 31 December 2020.
- The Application to register the P&C Association as a Charity is still in progress with the Australian Charities and Not-for-Profits Commission ("ACNC"). The Application is currently assigned to an analyst. Requisitions have been raised by the ACNC and answered by the President and the outcome is awaited.
- The President thanked Helen Gray for filling in the Grant Application and lodging it with Bayside Council.

FUNDRAISING DISCUSSION:

- The Principal advised that the following projects are of a large expenditure are being funded by the Department of Education within the next 6 to 12 months:
 - Revamping the front of the school including a wider footpath
 - Concrete resurfacing of driveway

- Resurfacing of the tennis courts with a synthetic surface to accommodate a multi-court use (tennis, netball, mini soccer). The courts could be leased / hired out for community uses.
- A demountable commercial kitchen for TAS and employ a food tech teacher
- Repurposing of the automotive bay (rear building at the end of the driveway) to be better utilised to the school's benefit such as for STEM and commercial kitchen
- Reconfiguring the overhead bridge at the school entry point to improve safety for children entering / accessing the school at this point where it presents a traffic / pedestrian risk
- The Principal advised the following new projects have been identified by asset management:
 - Upgrade toilet block
 - Better technology
 - Heating in outdoor canteen area, gas is more efficient
 - Installing another kitchenette sink and microwave oven on the opposite side of the canteen as these are well used and required
 - Tables and bench seating arrangement to be installed as a more adult like community feel to dining together
 - Bike racks to replace existing ones which are in disrepair
 - Installing planter boxes to soften the appearance and visual aesthetic of the school
 - Garden at back of school near the TAFE lot
- Helen Gray enquired with Bunnings at Rockdale for P&C fundraising opportunities. Bunnings have dates available for the year ahead for a fundraising BBQ and currently they are taking bookings up to 2 months ahead. There are standards and protocols in place which were described by Helen to assist planning. The BBQ must run from 7.00 am to 4.00 pm. Senior boys are allowed to assist at the BBQ, however the supervision and co-ordination of the event must be by a person over 18 years of age. Due to Covid only 4 persons are allowed under the shelter at the same time. We are required to supply our own aprons and garbage bags. We are to supply sausages and bread rolls (no sliced bread), sauces and drinks. Water and authentic soft drinks only are to be supplied e.g. Coke, Sprite, Fanta (no imitation brands). Sausages must be sold at a fixed price of \$2.50 each and drinks at a fixed price of \$2.00 each. To make a booking the P&C must supply Bunnings with a letter and a certificate of currency of the P&C's insurances. Helen Gray will enquire with Bunnings as to the contents of the letter. The school has its own butcher which supplies halal sausages. The Principal suggested Saturday 15 May as a fundraising date, otherwise Saturday 22 May as a second preference. The fundraising BBQ should be advertised in the school newsletter. The P&C can enquire with Woolworths & Coles about vouchers / donation of goods.
- President to enquire with the P&C's insurer to check if a Notification of Events Form is required to be completed as there is usually a requirement to notify any events a minimum of 14 days prior to the event.
- A second Bunnings fundraising BBQ was suggested for 23 October 2021.
- Suggested that further fundraising activities be planned to fund items such as:
 - Mural project with an artist teacher and student input and a possible Grant application
 - VR kits for STEM
- Other methods for fundraising were discussed:
 - A suggestion of a "Give Now" portal for donations whereby community members can make tax deductible donations, which could be promoted approaching tax time
 - A fete / stalls at the Arts Evening held by the school later this year
 - Another movie night for the beginning of next year, possibly outdoors with chairs
- The Principal would like to put in an application for a Grant of approximately \$70,000 for the lights on the oval. This will benefit community users of the school. The current community users are St George District Rugby League Football Club, DPN_23 Elite Soccer Academy, St

George Martial Arts Academy and the Church of God Sydney which hires the school hall on Sundays.

It was suggested that St George District Rugby League Football Club be asked to contribute towards the improved lighting of the oval.

A grandstand could also be considered.

The Grant application is to be applied for after the end of the financial year.

- Discussed having recycling bins at the school with Return & Earn potential.
- Discussed having a school band and expanding on performing arts.
- Discussed opportunities to request or develop interest in after school drama and performance. Diane Mouhanna will provide an update after discussing with a contact she knows who is a drama teacher.
- Kelly Stone will enquire with the Sydney Opera House regarding the school students conducting a tour of the Opera House.