



JAMES COOK BOYS TECHNOLOGY HIGH SCHOOL

Parents and Citizens General Meeting

DATE:	Tuesday 11 May 2021
Venue:	JCBTHS Administration Building, Common Room
MEETING OPEN:	6.10 pm
MEETING CLOSE:	8.05 pm
CHAIR:	Irene Omeros (President)
MINUTES:	Irene Omeros
PRESENT:	Mark Marciniak (Principal), Irene Omeros (President), Peter Omeros (Treasurer), Jason Bulfon, Meredith Maggs (School's Business Manager), Mary Jordan, Sophie Norved, Belinda Hocking, Amita Jagtap, Kristen Burton, Vicki Spencer, Tracy Everson
APOLOGIES:	Jim Mallios (Deputy Principal), Kelly Stone (Secretary), Helen Gray

PREVIOUS MINUTES accepted by Irene Omeros, seconded by Peter Omeros

GUEST SPEAKER: Jason Bulfon, the School's representative for the NSW Teachers Federation

- The Gallop Inquiry was carried out over a period of six (6) months into the impacts on students' mental health and the extra responsibilities this issue has placed on teachers
- The School requires another School Counsellor to assist with students' needs
- Teachers need extra preparation time
- Extra teaching staff is required
- The P&C is to provide letters of support to the local MP regarding the impact on teachers

FURTHER DISCUSSION ABOUT A PROPOSED NEW GRANT APPLICATION:

- It was confirmed that the P&C will be applying for a grant under the Community Building Partnership ("CBP") Program for field lighting for community usage at the School.
- Final details of the Grant application were discussed and agreed upon.
- It was confirmed that the amount of the Grant is to be \$49,000.00 with a co-contribution by the School in the amount of \$30,660.20 excluding GST. The GST component is to be excluded from the Grant Application.
- Letters of support have been received from the two (2) community users of the School's field, namely, St George District Rugby League Football Club and DPN_23 Elite Soccer Academy.
- A letter of support is to be supplied by the School.
- The P&C has provided its support of the project in the Minutes of the recent Extraordinary General Meeting.
- The Grant Application is to be lodged by the President on 12 May 2021. The submission deadline is 14 May 2021.
- The Development Approval ("DA") is to be applied for by the P&C and the process is to be commenced as soon as possible so there is sufficient time to finalise the DA by the July 2022 deadline when it is required to be submitted if the Grant Application is successful.

PRINCIPAL'S REPORT:

- NAPLAN Year 7 and 9 starts Wednesday 12th and runs for two weeks.
- New Staff
 - Mr Vivian Paul – Temp HSIE
 - New HSIE Teacher starting term 3 – permanent

- New GA started on Monday 10th May Michael Byron – permanent
- Vickie Meyer, Head Teacher English, will be taking maternity leave, an IOE has been advertised and closes at the end of the week.
- Monday last week students participated in the ANSTO STEM challenge thanks for Mr Gerges for entering the students and taking them on the excursion.
- SRC elections are in the process good luck to all the students who are running for election.
- Year 7 meet the teacher was on April 27th. We had a good turnout.
- Our school leaders attended the ANZAC Day Dawn Service at Ramsgate RSL. This is the sixth year we have attended. In 2020 the service was cancelled. This has become a tradition at JCBTHS.
- School Cross Country was held 22nd April.
- Elite Athlete Program (EAP) is a pilot program designed by the PDHPE in alignment with Strategic Direction 3 from the school's Strategic Improvement Plan.
- Ms Kykriakdis would like to run a lunch time Drama Club.
- Premiers reading challenge is underway.
- Semester 1 parent report evening on week 10.
- Semester 1 Parent teacher evening on last week of term either Tuesday or Thursday. Thursday allows us to have an earlier starting time. Reports will be emailed home prior to the evening. An interview booking system will be in place. All interviews will be for eight minutes. If parents can't make the appointments or need more time they can organise an alternative time to meet with the son's teacher.
- School renovations
 - Painting of Admin block, school hall, boy's toilets, 2 English classroom and corridor upstairs, down stairs, two history down stairs rooms, stairwells and upstairs corridor.
 - New roof on Admin and Hall
 - Demountable Kitchen
 - Carpet in 3 English rooms and HSIE rooms
 - Food Tech kitchen should arrive in the next couple of weeks

DEPUTY PRINCIPAL'S REPORT: Absent

PRESIDENT'S REPORT:

- On 18 March 2021 the P&C was registered as a Charity by the Australian Charities and Not-for-Profits Commission ("ACNC"), backdated to its incorporation date of 3 July 2015.
- The ATO has endorsed the P&C with a charity tax concession for Income Tax Exemption backdated to its incorporation date.
- Following the AGM, the ACNC Register has been updated to record current committee members.
- The P&C bank account signatories and account administrator have been updated following the AGM.
- The Bunnings BBQ has been confirmed with Bunnings & the Local Council's requirements have been checked.
- The Local Council has provided a Food Authority information sheet on "Food Safety Requirements for Charitable, Not for Profit Organisations" and has no other requirements.
- The P&C's Insurer has been informed of the Bunnings BBQ Fundraising event and has issued a Certificate of Currency specific to the event.

TREASURER'S REPORT:

- Confirmed payment of the auditor's fees and deposit of membership fees in February 2021.
- The current bank balance is \$5,056.37.
- The current balance of the P&C contributions held by the School is \$1,635.00 and an invoice is to be raised requesting payment.

- The P&C affiliation fees and insurance is due in August and the amount has not yet been determined.

SECRETARY'S REPORT: Absent

BUSINESS ARISING FROM PREVIOUS MINUTES:

Community Grant and Recycling Bins:

- The signed Funding Contract for the Community Grant has been submitted by the President to Bayside Council. The water bottle refill stations project is to commence upon receipt of Grant funds. Notification is to be received by the P&C of when the Grant ceremony is to be held.
- The President is to enquire with CIVIQ whether the water bottle refill stations can be delivered to the School.
- The School will arrange installation quotes for the two (2) water bottle refill stations.
- Two (2) recycling return and earn bins have been ordered by the P&C and are due to be delivered to the School on 19 May 2021.
- The President enquired with St George Recyclers about the procedure for crediting of funds to the School's recycling account by the School community and was informed that an email request is to be sent to St George Recyclers by each individual advising the School name.
- Discussed signage for the recycling bins and raising student awareness.
- Discussed arranging collection of filled recycling bins.

Bunnings BBQ Fundraiser on 22 May 2021:

- A large school banner approximately 10 ft tall and black aprons with the School's logo are being supplied by the School for use at the fundraiser.
- The President will enquire with Bunnings if the School's banner can be displayed.
- The President will forward the revised Insurance Certificate of Currency to Bunnings.
- The President will request registration for the Bunnings fee-free mobile payment service for cashless purchases of food and drinks and enquire if it accepts payments for donations.
- Discussed about having a Donations box for cash donations and a sign for Halal sausages.
- Discussed about placing a post on the School's Facebook page informing the School community of the fundraiser. Mary Jordan will prepare a post.
- Discussed the details and quantities of sausages, bread rolls, soft drinks and water bottles for the fundraiser and agreed on amounts.
- Spreadsheets of two (2) different income and expenses proposals prepared by the President were circulated amongst members.
- The President will finalise the orders with the butcher and bakery for the fundraiser.
- Enquiries to be made by the President / Treasurer with Coles regarding a Local Community Support Grant of gift vouchers.

NEXT MEETING SCHEDULED ON: Wednesday 4 August 2021