



JAMES COOK BOYS TECHNOLOGY HIGH SCHOOL

Parents and Citizens General Meeting

DATE: Wednesday 4 August 2021
Venue: ZOOM
MEETING OPEN: 6.00 pm
MEETING CLOSE: 7.11 pm
CHAIR: Irene Omeros (President)
MINUTES: Irene Omeros

PRESENT: Mark Marciniak (Principal), Jim Mallios (Deputy Principal), Meredith Maggs (School's Business Manager), Irene Omeros (President), Peter Omeros (Treasurer), Vigan Hoti, Tracy Everson, Amro Iman, Carla Candi, Therese Guat, Helen Gray, Mary Jordan, Sophie Norved, Arthie, Tuugii, Gary Fang

APOLOGIES: Kelly Stone (Secretary)

PREVIOUS MINUTES accepted by Irene Omeros, seconded by Mark Marciniak

GUEST SPEAKER: Nil

PRINCIPAL'S REPORT:

- Our last meeting was held on 11th May
- Since our last meeting Year 7 and 9 have participated in NAPLAN that started in Week 5 (17th May). This year JCBTHS completed NAPLAN online. Results should be issued around September.
- Regional Athletics carnival was held prior to end of term 2. This Year we send our largest contingence of athletes for many years. To support our students the PDHPE faculty initiated a targeted program to develop the capacity of our athletes via our Elite Athletics Program which consisted of skill and development from our PDHPE staff and our athletics coach. The impact of evidence from this short-term targeted program on our student's overall performance is high obvious from relay team making it to the District Athletics carnival.
- Staffing – New appointment of Hannah King into the HSIE faculty Ms Anita Chau who was successful through and expression of interest process to relieve in the position of Head Teacher English whilst Ms Meyer is on leave until term 2 2022.
- Thank you for all the parents who attended our Parent Teacher Evening during the last week of Term 2.
- Unfortunately, we were unable proceed with our rewards excursion in the week of last term due to the Covid restrictions coming in to effect.
- COVID update and learning from home.
Thank you to all parents for your ongoing support in assisting your son/s working from home. We understand that this is a very difficult time for everyone. As you know learning from home has been extended for Years 7-11 until the 28th August. It was announced that Year 12 students and those studying the HSC subjects in 2021 will be returning to school on the 16th August.

DEPUTY PRINCIPAL'S REPORT:

- Detailed Learning from Home Reports are issuing in alternating weeks for students. This week's reports are for Years 7 – 10. The previous week Reports for Years 11 & 12 issued.
- The Executive has discussed about modifying assessments for Years 7 to 11 and about altering exams to the form of a quiz during the Learning from Home period and also increasing the number of MS Teams lessons.
- A short Parent Feedback Survey is proposed regarding Learning from Home. Attendees gave feedback / input on the proposed survey form.

TREASURER'S REPORT:

- The P&C Contributions have been received for Term 4 2020 and Term 1 2021 in the amount of \$1,711.00.
- P&C Contributions have been called for Term 2 2021.
- Bunnings BBQ fundraising funds were deposited into the P&C bank account (net) \$1,339.40.
- Current bank balance is \$6,231.78.
- P&C Affiliation fees and Insurance was due for renewal on 1 August. The amount is \$455 and is to be approved for payment. The President, Irene Omeros, approved payment to be made.

PRESIDENT'S REPORT:

- Our Bunnings BBQ fundraising event was very successful. A total of \$2,059.40 including donations was raised. After expenses of \$720.00 for the sausages and bread rolls, a net amount of \$1,339.40 was banked.
The donations collected in the Donations Box amounted to \$272.90.
The fee-free mobile payment system offered by Bunnings assisted with our sales, raising \$94.50, and its utilisation is recommended at future Bunnings fundraising events.
A big thank you once again to all of our dedicated P&C members, students and friends and to Mark for their support at this fundraising event.
Thank you to all P&C members who donated items for this fundraising event. A total of approximately \$300 in goods was donated. Thank you to Sophie for donating sausages and sauces, Tracy for donating onions and plastic drop sheets. Peter and I donated the drinks, sauces and onions.
- Our next event, was the Bayside Council Community Grants Presentation evening held on 9 June. Unfortunately, due to restrictions, only two representative members of each organisation were invited. Thank you to Mark for accompanying me to this special occasion to receive an award on behalf of the P&C.
- Our Return & Earn fundraising initiative using the myTOMRA app is up and running with a linked PayPal account. To date with the donations made by 2 to 3 of our members we have raised approximately \$28.
I have designed a Return & Earn fundraising flyer which contains the P&C's barcode to be shared and promoted for use by the school community.
- Finally, I have established an email for the P&C which is displayed on the P&C's website.

SECRETARY'S REPORT: Absent

BUSINESS ARISING FROM PREVIOUS MINUTES:

- Community Grants Project: The 2 new water bottle refill stations have been ordered and today the President received an email advising that the delivery is on the way. The School will arrange installation of the water refill stations once contractors are allowed on site.
- The Recycling Return & Earn bins have been delivered to the School.
- Upon return to School, students are to engage in and design signage for the recycling bins in accordance with the Community Grants Application.
- A Community Building Partnership Grant Application for the School's field lighting was lodged on 12 May 2021. Successful applicants will be notified in November 2021.

- **CORRESPONDENCE:** Nil

GENERAL / NEW BUSINESS:

- A DA application for the School's field lighting project is proposed. Further information and documents are awaited from the School and the Business Manager will provide them.
- The Principal will support the promotion of the Return & Earn fundraising flyer to the School community and requested instructions for use. The President will provide information.
- Discussed / considered the P&C becoming a Return and Earn fundraising partner where the wider community can donate and/or being featured as a local donation partner on a Return & Earn Reverse Vending Machine ("RVM"). The nearest RVM is at Spotlight Rockdale. If featured on an RVM the advertising would be for a 13 week period and may be one way of promoting the School.
The Principal is to first check if the approval of the Department of Education is required. It is the P&C that would be making the application. The President will submit a draft of the Application form to the Principal prior to the next meeting to check the Department of Education's requirements, if any.
- School Upgrade PowerPoint Presentation by the Business Manager, Meredith Maggs:
 - Administration Building: new roof installed, building painted internally, Year 7 student artwork framed and displayed in the corridors
 - Demountable Commercial / Industrial Kitchen installed containing a commercial coffee machine, industrial gas oven, deep fryer, electric hot plate, overhead industrial ventilation, freezer, fridge, dishwasher and storeroom. Cooking classes to be offered to students.
 - School Hall had a new roof installed and has been painted internally.
 - Tennis Court to be upgraded with synthetic turf for use as a multi-court for tennis, volleyball and futsal. Built-in bench seating to be installed. Planter boxes to be placed around the trees.
 - Building & Faculty Space upgrades to the building housing the library: common areas have been painted white, classrooms have been painted and re-carpeted.
 - A new Student Services Office has been established as a student administration point / one stop shop to return notes, pay for excursions, equipment purchases, obtain a loan charger and/or a loan laptop, purchase a computer mouse. It is located near the entry to the sick bay.
 - PDHPE Faculty: a new staffroom has been established with a unit containing 5 desks.
 - Asphalt ground behind the canteen has been upgraded.
 - Sustainable Schools Grant - STEM garden: 4 raised garden beds of 4 m x 2 m will be located opposite the demountable kitchen to grow winter and summer vegetables.
 - An outdoor seating area is proposed between the demountable kitchen and the STEM garden for teaching.
 - Toilet building upgrade has been placed on hold. Termites have been found in the structure and pest treatment is to be completed before the project can proceed.

NEXT MEETING SCHEDULED ON: Tuesday 26 October 2021

A parent forum meeting is proposed prior to that date should restrictions be extended.